

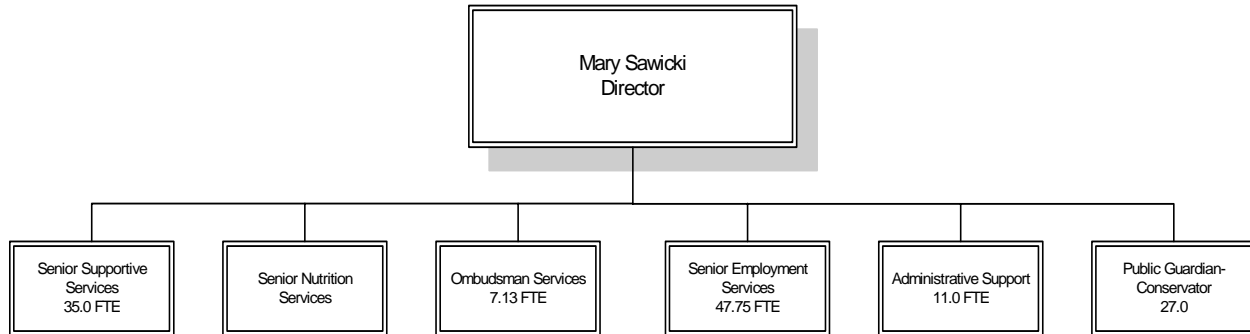
AGING & ADULT SERVICES

Mary R. Sawicki

MISSION STATEMENT

Providing Service to seniors and at risk individuals to improve or maintain choice, independence, and quality of life. The department works to ensure seniors and adults with disabilities have the right to age in place in the least restrictive environment. To provide service to all persons with respect and dignity, to improve or maintain quality of life for these individuals in the least restrictive setting possible.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06			
	Appropriation	Revenue	Local Cost	Staffing
Aging Programs	8,836,239	8,836,239	-	101.9
Public Guardian	844,100	765,255	78,845	27.0
TOTAL	9,680,339	9,601,494	78,845	128.9

Aging Programs

DESCRIPTION OF MAJOR SERVICES

The Aging Programs' predominate funding source is the Older American's Act, and is summarized as follows:

- Senior Supportive Services – Special programs for seniors 60 and over to provide links to services that will allow the aging population to remain in their homes, provide respite adult care, assisted transportation, legal services, home safety devices and case management services.
- Senior Nutrition Services – Meal program for seniors 60 and over to provide nourishing meals, nutrition and education counseling and companionship.
- Ombudsman Services – Independent, objective, and neutral persons who advocate for dignity, quality of life, and quality of care for residents age 60 and above in long-term care facilities. They are authorized by Federal and State law to receive, investigate, and resolve complaints by or on behalf of residents in long-term care facilities, skilled nursing facilities, and Community-Care licensed board and care homes.
- Senior Training and Employment Program – provides part-time employment services for seniors age 55 and over. Seniors in the program receive on-the-job training in clerical work, basic computer skills, resume preparation, job location strategies, and other related topics.



BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	8,835,420	8,184,557	8,434,093	8,836,239
Departmental Revenue	8,794,066	8,184,557	8,434,093	8,836,239
Local Cost	41,354	-	-	-
Budgeted Staffing		101.9		101.9

Workload Indicators

Meals Served	878,592	900,000	905,708	875,000
Senior Employment Participants	175	127	169	169
Senior Home & Hlth Care Client	308	310	317	328
Community Base Svc Clients	1,266	1,180	1,210	1,240
Information & Assistance Contact	44,815	49,596	45,907	46,633

2004-05 Budget to Estimate Narrative

Projected salaries and benefits are under appropriation by \$259,205 due to vacancies in Account Tech., and 2-Field Coordinators. Recruitment in the Senior Training Employment Program is lower than projected.

Services and supplies are anticipated to exceed appropriation by \$319,726 due to a one-time funding increase for Medi-Cal Administrative Activities; on January 11th item # 24 the department was authorized to increase appropriations for services and supplies by \$413,482. In comparison to modified budget contracted services in family caregiver and supportive service programs will result in a savings of \$93,756.

Data processing services is anticipated to exceed appropriation by \$17,339 due to actual YTD experience. Amount beyond approved budget will be offset with unused savings from the 200 series. A Transfer of Appropriations will occur by June 1, 2005.

Other charges is anticipated to exceed appropriation by \$29,504 due to a one-time funding increase for Medi-Cal Administrative Activities, on January 11th item # 24 the department was authorized to increase appropriations for other charges by \$29,504.

Projected transfers will be under appropriation by \$47,050 due to costs from HSS Administrative staff serving the Aging Programs lower than anticipated.

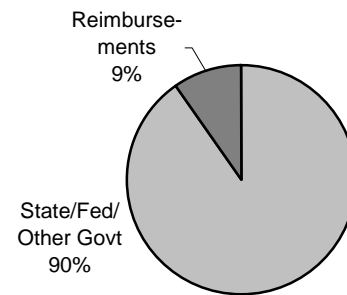
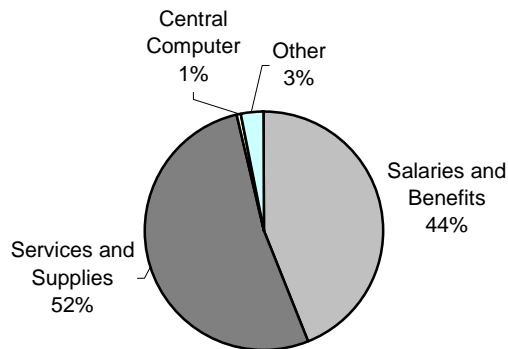
Projected reimbursements are under appropriation by \$189,222 due to a \$26,600 reduction in Economic Community Development awards from prior year, and a \$162,622 reduction from the HSS Administrative budget for Aging staff serving DPA Adult programs.

Overall, projected revenues are higher than budgeted by \$249,536 due to increases in Senior Training and Employment Program (November 26, 2004, Item #26), Senior Day revenues (August 8, 2004, Item #27), and Health Insurance Counseling and Advocacy Program, California Osteoporosis Prevention & Education grant, Prescription Drug grant, Family Caregiver Program, Supportive Services, Medi-Cal Administrative Activities (January 11, Item #24).

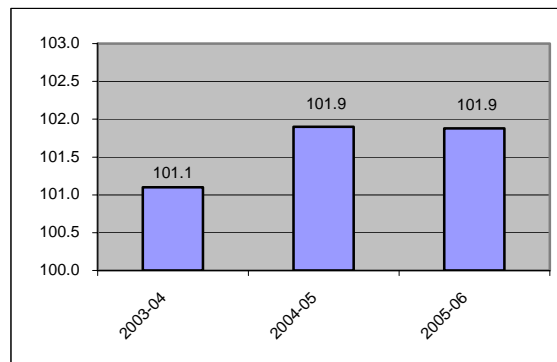


2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY

2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



GROUP: Human Services System
DEPARTMENT: Aging & Adult Services
FUND: General Summary

BUDGET UNIT: AGING & ADULT SVCS
FUNCTION: Public Assistance
ACTIVITY: Administration

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	3,688,985	3,948,190	109,457	-	4,057,647	223,486	4,281,133
Services and Supplies	5,376,218	5,056,492	79,407	72,859	5,208,758	(80,034)	5,128,724
Central Computer	73,211	55,872	4,886	-	60,758	-	60,758
Other Charges	40,504	11,000	-	29,504	40,504	(29,504)	11,000
Transfers	206,859	253,909	-	-	253,909	40,127	294,036
Total Exp Authority	9,385,777	9,325,463	193,750	102,363	9,621,576	154,075	9,775,651
Reimbursements	(951,684)	(1,140,906)	-	-	(1,140,906)	201,494	(939,412)
Total Appropriation	8,434,093	8,184,557	193,750	102,363	8,480,670	355,569	8,836,239
Departmental Revenue							
State, Fed or Gov't Aid	8,390,434	8,127,437	193,750	102,363	8,423,550	391,363	8,814,913
Other Revenue	43,659	57,120	-	-	57,120	(35,794)	21,326
Total Revenue	8,434,093	8,184,557	193,750	102,363	8,480,670	355,569	8,836,239
Local Cost	-	-	-	-	-	-	-
Budgeted Staffing		101.9	-	-	101.9	-	101.9



Staffing and Program Changes for 2005-06

Salary and benefit costs will increase \$332,943. This increase is a combination of anticipated salary step, retirement, and worker's compensation cost increases.

Services and supplies costs will increase \$72,232. This increase is a combination of increases due to inflation, central computer and courier and printing, offset by decreases in COWCAP, communication charges and liability insurance.

Reimbursements will decrease \$201,494. This decrease is due to a portion of Aging staff no longer performing administrative functions for the adult program.

DEPARTMENT: Aging & Adult Services
FUND: General Summary
BUDGET UNIT: AGING & ADULT SVCS

SCHEDULE A**DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS**

Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Increase in Salaries and Benefits Employee contract under negotiation, anticipate an overall 4% increase of salary & benefits.		153,163	-	153,163
2. Increase in Payroll Reimbursement Reimbursement from the IHSS Public Authority was budgeted in 1350 the prior year. The reimbursement is budgeted in the 500 series for 2005-06.		70,323	-	70,323
3. Reduced COWCAP Decrease in COWCAP charges.		(44,920)	-	(44,920)
4. Reduced Services and Supplies Decrease in Comnet & phone charges and other services and supplies		(35,114)	-	(35,114)
5. Reduce Emergency Assistance Reduced emergency assistance to original base funding.		(29,504)	-	(29,504)
6. Increase Transfers Increased staff support costs to Public Authority, originally budgeted in 100 series.		40,127	-	40,127
7. Decrease Reimbursements Original estimates for Transfers Out were overstated by \$62,608 because DAAS' Adult Program was directly charged it's own Risk Mgmt insurance cost in lieu of being allocated part of OOA Risk Mgmt costs. Budgeted overhead charges of \$138,886 to the Adult program were subsequently determined to be inappropriate.		201,494	-	201,494
8. Reduced State Revenue Reduction in state money from California Department of Aging.		-	(20,309)	20,309
9. Increase in Revenue Increase in Federal Revenue from Medi-Cal Administrative Activities (MAA).		-	411,672	(411,672)
10. Decrease in Other Revenues Decrease in donations expected for Senior Day.		-	(35,794)	35,794
Total	-	355,569	355,569	-

